

# Toronto Kidz Summer Camp 2021 – COVID Protocol



Please note that these protocols are according to the latest guidelines from Toronto Public Health and the Ministry of Health. As new updates to the guidelines become available, we will adjust our guidelines and protocols to match the most up-to-date recommendations.

Please find here a detailed description of how we will guarantee a safe and at the same time enriching camp experience for your child(ren):

## **Cohorts:**

- Cohorts of not more than 16 campers will be formed excluding staff
- The regular 1:6 ratio of staff to campers will always be honoured
- Each cohort will have its designated indoor area where indoor activities will be held for the specific cohort and all personal belongings will be stored
- Each cohort to remain together and separate from other cohorts throughout the entire week
- No changing cohorts will be permitted under any circumstance
- Cohorts will practice physical distancing from other cohorts at all times
- Requests to accommodate friends in the same cohort will be taken, but can not be guaranteed
- Physical distancing within a cohort is recommended and will be practiced as much as possible and when practical
- Campers will be required to wear their non-medical masks within their cohort while indoors
- Campers will be required to wear their non-medical masks within their cohort while and outdoors when physical distancing can not be guaranteed

## **Mask wearing:**

- Campers will be required to wear their non-medical masks while indoors (except during meal times)
- Campers are not required to wear masks outdoors while within their cohort and physically distancing from other cohorts
- Staff members will wear surgical/procedure masks
- Staff members will wear eye protection when interacting with an individual that isn't wearing a mask and when physical distancing of 2 meters can't be maintained
- Each camper has to bring to camp 3 clean non-surgical masks in a labelled zip lock bag with their name on it
- If a camper doesn't have a mask when arriving at camp, one will have to be purchased for a small fee

## **Drop-off procedure:**

- Drop-off will take place outdoors at the main door of each location
- Parents are required to wear a non-surgical mask during the drop-off process
- It is mandatory for campers to wear a mask during the drop-off process
- Check-in staff will wear a mask and might wear a face shield

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- A table and visual cues is set up to encourage physical distancing
- Staff will confirm for each camper that the daily health screening has been submitted electronically prior to arrival at camp. In case the daily health screening is still pending it will be performed by the staff member on-site with the parent/guardian present
- The parent/guardian will have to remain on site until the camper has passed the health screening
- The camper will be directed to their cohort's outdoor meeting spot
- No parents/guardians are allowed to enter the camp location to minimize the number of individuals entering the site
- Each cohort will enter the camp location as a group and settle into their cohort's assigned indoor space
- The camper will leave all personal belongings in the dedicated space

### Pick-up procedure:

- A table will be set up at the entrance to the camp location to ensure physical distancing
- Parents/guardians to line up and wait at the entrance to the camp
- Parents/guardians are required to wear a mask/face covering during pick-up
- Parents/guardians to ensure physical distancing from other parents/guardians during the pick-up procedure
- Parents/guardians to arrive with plenty of time to guarantee that they are ready to receive their camper at 4:30 pm or 5:00 pm
- Campers will be brought outside to meet parent/guardian at 4:30 pm/5:00 pm
- **Late pick-up fees will strictly be applied if parent/guardian arrives after 4:30 pm/5:00 pm**
- If an earlier pick-up is required, parent/guardian must notify our staff with as much notice as possible
- Campers will only be handed to parent/guardian that has been clearly identified in advance
- Identification will need to be shown each time at pick-up as it might be a new counsellor handing over your child. If the name on the ID doesn't match any person listed as parents/guardians or emergency contact, you will be asked to step aside to wait for next steps while the pick-up procedure continues
- Parent/guardian to provide a signature to confirm pick-up of camper

### Camper care:

- Washrooms will be designated to cohorts wherever possible
- Regularly supervised handwashing will be incorporated into the program (before and after meals, during breaks and transition times between activities)
- Hand sanitizer will be provided throughout different areas in the camp space
- Campers to wear sunscreen when arriving at camp in the morning and bring their sunscreen to camp. Sunscreen will be re-applied in the afternoon by the campers themselves. Staff will be able to assist campers only with a visual demonstration
- If a camper gets injured or requires help physically, staff members will perform standard first aid/CPR. If possible staff and camper will wear PPE



- Yellow safety vests will be worn by campers whenever groups leave the camp premises

## **Daily health screening:**

- Campers, staff and any potential visitors to the camp will undergo a screening either at home (preferred) or upon arrival at the camp location
- Entry will be denied to any individual who has any of the symptoms as outlined in the [COVID-19 school and child care screening](#) provided by the Ministry of Health
- Daily screenings will be done electronically whenever possible and only at the camp location upon arrival if the electronic document has not been completed yet
- Hand sanitizer will be placed at all entrances
- Daily attendance and health screening records will be kept

## **Personal belongings:**

- Each camper will have an assigned box to store all personal belongings
- Personal belongings at camp have to be limited as much as possible
- No toys or other non-essential items brought from home will be allowed at camp
- The following personal belongings have to be clearly labelled with the campers name: water bottle, sunscreen, mask
- Each camper to bring the following items to camp:
  - Small backpack
  - Water bottle
  - Lunch/Snack box
  - 2 non-surgical masks
- Strict no sharing of personal items between campers and staff members

## **Meals & snacks / water:**

- Cohorts will remain separate during meal and snack times
- Most meals to be held in each cohort's designated room
- Some meals will be held outside (e.g. picnics at parks)
- Strict no sharing of food, snacks, water bottle, food containers between campers and staff
- No microwaving food or storing food in the fridge will be available this year
- Contactless filling up of water bottles will be facilitated with the assistance of staff

## **Cleaning:**

- All areas and surfaces will be cleaned and disinfected regularly throughout the day as required by the Ministry of Health and Toronto Public Health
- Washrooms will be cleaned and disinfected during the day as required by the Ministry of Health and Toronto Public Health

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- Supplies, equipment, toys, etc. will be disinfected during the day as required by the Ministry of Health and Toronto Public Health
- All rooms including floors will be cleaned and disinfected at the end of each day

## **Supplies, equipment, toys**

- Each cohort will have its designated sports equipment (balls, outdoor toys, etc.), supplies (scissors, crayons, glue sticks, etc.) and toys & games (board games, indoor toys, etc.) for the week
- If supplies, equipment, toys or games change cohorts for any reason, they will be cleaned and disinfected prior to being used by a new cohort
- No items will be used that can not be cleaned and disinfected on site (e.g. plush animals)

## **Behaviour management**

- On the first day of the week, campers will be briefed and trained on all safety and health measures for their week at camp including hand hygiene and respiratory etiquette
- The camp's 3 strike policy will be strictly applied this summer. Parent/guardians are encouraged to review the policy together with their camper prior to the start of the week
- No refunds will be provided if a camper has to be removed from the program due to behaviour

## **Handling/reporting illness and suspected/confirmed COVID-19 cases**

- Campers to remain home if they fall ill or show any COVID-19 related symptoms
- If a camper is not sent to camp, the camp has to be notified the same day given the reason for which the camper is kept at home
- Campers who don't pass the daily health screening must isolate (stay home) and not leave except to get tested or for a medical emergency. Talk with your health care provider to get advice or an assessment, including if the camper needs a COVID-19 test
- The camper can return to camp after getting a negative COVID-19 test result, or they are cleared by their local public health unit, or are diagnosed with another illness
- Siblings or other people in the camper's household must stay at home until the camper showing symptoms tests negative, or is cleared by their public health unit, or is diagnosed with another illness
- Proof or negative test results or medical notes are not required to return to camp
- Campers who show any COVID-19 related symptoms while at camp will be immediately separated from their cohort and accompanied by a staff member to wait in a designated area for pick-up
- The accompanying staff member will remain at a distance of 2 metres and wear PPE. The camper will be wearing their mask. Parent/guardian will be immediately informed to arrange pick-up as soon as possible
- Camper will be reminded of hand hygiene and respiratory etiquette while waiting for pick-up



- Toronto Public Health will be notified and will provide further information to be shared with parents/guardians
- After the camper has been picked-up, the waiting area and items used by the camper will be cleaned and disinfected. Items that can't be disinfected, will be removed from the program for at least 7 days
- Campers or staff members of the same cohort of a symptomatic camper will be identified as 'close contact' and will continue within their cohort until being picked up. Toronto Public Health will provide further information on potential testing and/or isolation of these close contacts
- Campers and staff members who have been exposed to a confirmed case of COVID-19 will be excluded from the program for 14 days
- No refund will be provided if camper or their siblings need to stay home for self-isolation or while being referred for testing

### **Testing for COVID-19**

- Symptomatic staff and campers will be referred for testing
- Campers and staff who test negative will be excluded from the program until 48 hours after symptom resolution
- Campers and staff who test positive will be excluded for at least 14 days after the onset of symptoms and clearance has been received from the local public health unit
- Campers and staff who have been in contact with a suspected COVID-19 case will be further co-horted and tested as recommended by Toronto Public Health
- Campers and staff awaiting test results may be excluded from the programming until negative test result is received